

For additional
information contact the
Department
of
Community Development
(262) 524-3750

FEES & ALLOWANCES

DEPARTMENT OF COMMUNITY DEVELOPMENT



- **BUILDING INSPECTION DIVISION FEES**
- **IMPACT FEES**
- **LANDMARK COMMISSION FEES**
- **PLANNING FEES**

Community Development Department
201 Delafield Street, Room 200, Waukesha, WI 53188 (262) 524-3750

October 2018

ASSESSOR FEES (charged on building permit)

Commercial New Construction	\$0.03/sq.ft., \$500 min.
Commercial Alteration/Addition	\$20
Commercial Custom Fee	\$500
Residential New Single-Family	\$150
Residential New Two-Family	\$300
Residential Alteration/Addition	\$10

LANDMARK COMMISSION

Certificate of Appropriateness (COA) —\$15. 00 application fee
Landmarks Paint & Repair Grant (LCP & R) — NO FEE

BOARD OF ZONING APPEALS

Board of Zoning Appeals Review—\$150

SIGN REVIEW FEES

Permanent Signs — \$1 per square foot, minimum \$40
(\$40 minimum is for the entire application, not for each sign.)

Temporary Signs — 1 per day, up to a maximum of sixty days per calendar year.
(One yard sign or one banner sign with a maximum area of 16 sq. ft. in residential districts and 32 sq. ft. in commercial districts is allowed without a permit. Up to 25 square feet of additional non-commercial yard or banner signs are allowed with no permit.)

Fees are **doubled** for signs that have been installed before a permit has been issued.

<input type="checkbox"/> Rezoning and/or Land Use Plan Amendment	
	<input type="checkbox"/> Rezoning \$630
	<input type="checkbox"/> Land Use Plan Amendment: \$630
<input type="checkbox"/> Conditional Use Permit	
	<input type="checkbox"/> Conditional Use Permit with no site plan changes \$480
	<input type="checkbox"/> Conditional Use Permit with site plan changes \$480 plus applicable prelim. and final site plan fees above
<input type="checkbox"/> Planned Unit Development or Developer’s Agreement (Site Plan Review is also required)	
	<input type="checkbox"/> New Planned Unit Development or Developer’s Agreement \$1,760
	<input type="checkbox"/> Planned Unit Development or Developer’s Agreement Amendment \$610
<input type="checkbox"/> Annexation NO CHARGE	
<input type="checkbox"/> House/Building Move \$150	
<input type="checkbox"/> Street or Alley Vacations \$150	

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PLANNING DIVISION FEES

<input type="checkbox"/> Plan Commission Consultation \$200	
<input type="checkbox"/> Traffic Impact Analysis	
<input type="checkbox"/>	Commercial, Industrial, Institutional, and Other Non-Residential \$480
<input type="checkbox"/>	Residential Subdivision or Multi-Family \$480
<input type="checkbox"/>	Resubmittal (3rd and all subsequent submittals) \$480
<input type="checkbox"/> Preliminary Site Plan Review	
<input type="checkbox"/>	Level 1: Buildings/additions less than 10,000 sq.ft. or sites less than 1 acre \$2,200
<input type="checkbox"/>	Level 2: Buildings/additions between 10,001-50,000 sq.ft. or sites between 1.01 and 10 acres \$2,320
<input type="checkbox"/>	Level 3: Buildings/additions between 50,001-100,000 sq.ft. or sites between10.01 and 25 acres \$2,440
<input type="checkbox"/>	Level 4: Buildings/additions over 100,001sq.ft. or sites greater than 25.01 acres. \$2,560
<input type="checkbox"/>	Resubmittal Fees (after 2 permitted reviews) \$750
<input type="checkbox"/> Final Site Plan Review	
<input type="checkbox"/>	Level 1: Buildings/additions less than 10,000 sq.ft. or sites less than 1 acre \$1,320
<input type="checkbox"/>	Level 2: Buildings/additions between 10,001-50,000 sq.ft. or sites between 1.01 and 10 acres \$1,440
<input type="checkbox"/>	Level 3: Buildings/additions between 50,001-100,000 sq.ft. or sites between10.01 and 25 acres \$1,560
<input type="checkbox"/>	Level 4: Buildings/additions over 100,001sq.ft. or sites greater than 25.01 acres. \$1,680
<input type="checkbox"/>	Resubmittal Fees (3rd and all subsequent submittals) \$750
<input type="checkbox"/> Minor Site or Architectural Plans (total site disturbance UNDER 3,000 total square feet)	
<input type="checkbox"/>	Projects that do not require site development plans \$330
<input type="checkbox"/>	Resubmittal Fees (3rd and all subsequent submittals) \$330
<input type="checkbox"/> Certified Survey Map (CSM)	
<input type="checkbox"/>	1-3 Lots \$500
<input type="checkbox"/>	4 lots or more \$560
<input type="checkbox"/>	Resubmittal (3rd and all subsequent submittals) \$180
<input type="checkbox"/>	Extra-territorial CSM \$260
<input type="checkbox"/> Preliminary Subdivision Plat	
<input type="checkbox"/>	Up to 12 lots \$1,270
<input type="checkbox"/>	13 to 32 lots \$1,390
<input type="checkbox"/>	36 lots or more \$1,510
<input type="checkbox"/>	Resubmittal (3rd and all subsequent submittals) \$630
<input type="checkbox"/> Final Subdivision Plat	
<input type="checkbox"/>	Up to 12 lots \$660
<input type="checkbox"/>	13 to 32 lots \$780
<input type="checkbox"/>	36 lots or more \$900
<input type="checkbox"/>	Resubmittal (3rd and all subsequent submittals) \$480
<input type="checkbox"/>	Extra-territorial Plat \$540

IMPACT FEES

Sanitary interceptor sewer, sewage pumping station, sewage force mains

- (i) Single family \$1609.00 per REC
- (ii) Multifamily \$1609.00 per REC
- (iii) Industrial \$1609.00 per REC
- (iv) Commercial \$1609.00 per REC
- (v) Institutional \$1609.00 per REC

Note: A Residential Equivalent Connection (REC) is defined as 100,860 gallons of usage per year (see “Public Facilities Needs Assessment and Impact Fee Study” dated March, 2012). The public works director shall estimate usage for each type of development and determine the REC to be charged.

Parks, playgrounds and land for athletic fields

- (i) Single family \$1774.00 per single family residence.
\$986.00 per mobile home
- (ii) Multifamily \$1445.00 per unit (duplex)
\$723.00 per unit (efficiency)
\$854.00 per unit (one bedroom)
\$1183.00 per unit (two bedrooms)
\$1840.00 per unit (three or more bedrooms)
- (iii) Industrial None
- (iv) Commercial None
- (v) Institutional None

Note: Impact fees are not collected for industrial, commercial and institutional uses as they do not generate significant demand for park, playground and athletic field services. (Am. #12-98)

Library

- (i) Single family \$308.00 per single family residence
\$171.00 per mobile home
- (ii) Multifamily \$251.00 per unit (duplex)
\$125.00 per unit (efficiency)
\$148.00 per unit (one bedroom)
\$205.00 per unit (two bedrooms)
\$319.00 per unit (three or more bedrooms)
- (iii) Industrial None
- (iv) Commercial None
- (v) Institutional None

Note: Impact fees are not collected for industrial, commercial and institutional uses as they do not generate significant demand for library services. (Am. #12-98)

Police

- (i) Single family \$68.00 per single family residence
\$38.00 per mobile home
- (ii) Multifamily \$56.00 per unit (duplex)
\$28.00 per unit (efficiency)
\$33.00 per unit (one bedroom)
\$46.00 per unit (two bedrooms)
\$71.00 per unit (three or more bedrooms)
- (iii) Industrial. \$0.024 per sq. ft.
- (iv) Commercial \$0.035 per sq. ft.
- (v) Institutional \$0.035 per sq. ft.

BUILDING INSPECTION DIVISION FEES

Building Permit Fees	
Cabinetry/countertop replacement (with no significant removal/replacement of drywall.)	permit no longer required
Residential re-siding	permit no longer required
Residential window/door replacement (with no change in size of existing opening.)	permit no longer required
New Residence, One & Two-Family Accessory Buildings and Attached Garages	\$0.36/sf.
Detached Garages & Accessory buildings & decks	\$0.30/sf.
New Residence, Three-Family and Over	\$0.36/sf.
Residence – additions and alterations	\$0.36/sf.
Business, Institutional and Office, or additions thereto	\$0.34/sf.
Manufacturing & Industrial Building or additions thereto; office areas excluded	\$0.30/sf.
All other buildings, structures, alterations; repairs, siding, swimming pools (where square feet or cubic contents cannot be calculated)	12.00 Per \$1,000 Valuation
Early start/Footing and Foundation - Commercial - Residential (1& 2 Family)	\$275.00 Comm-\$225.00 Res
Minimum Building Permit Fee	\$55.00
Special Inspections	\$170.00
Commercial - roofing, residing & trim	\$12.00 per \$1,000 valuation with a max fee of \$275
Wisconsin Uniform Building Seal	\$35.00

Plan Examination	
Residential	
Residential - new construction 1-2 family	\$240.00
Residential - alterations/repairs	\$55.00
Residential - addition	\$105.00
Residential - detached garage / accessory buildings	\$55.00
Residential - deck	\$55.00
Commercial building	
Commercial - state approved drawings	\$200.00
Residential Multi-family - (3 family and above)	\$200.00 +\$15.00/unit
Commercial - alterations/repairs <250sf	\$160.00
Commercial - alterations/repairs 251-500sf	\$210.00
Commercial - new, alterations/repairs 501-2000sf	\$300.00
Commercial - new, alterations/repairs 2001-5000sf	\$375.00
Commercial - new, alterations/repairs 5001-7000sf	\$550.00
Commercial - min. new construction review fee	\$300.00

Additional Fees	
Reinspection Fee	\$100.00
Failure to call for Final & Occupancy Inspections	\$75.00
Awnings, new or recovered	\$105.00
Moving of Buildings Principal or Accessory	\$225 + \$0.10 /sf
Wrecking buildings and structures	\$85 Plus \$0.12/sf with
Request for zoning letter	\$105.00
Board of Building Appeals	\$100.00

Erosion Control	
One and Two Family Lots	\$175.00
Multi-family, commercial, industrial, institutional	Per engineering

Occupancy Permit	
Residential - alterations/	eliminated
Residential - new construc-tion	\$55.00/unit max. \$5,000.00
Commercial - level 1-2 altera-	eliminated
Commercial - level 3 altera-	\$210-all inspec-
Commercial - change of occu-	\$210-all inspec-
Commercial - change of use	\$105-construction only
Commercial - change of oper-	\$55-no inspec-
Temporary Occupancy	\$210-all inspec-

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BUILDING INSPECTION DIVISION FEES (continued)

Plan Exam Commercial HVAC	
Commercial - state approved drawings	\$100.00
Residential Multi-family - (3 family & above)	\$200+15.00/unit
Commercial - alterations/repairs <250sf	\$100.00
Commercial - alterations/repairs 251-500sf	\$150.00
Commercial - new, alterations/repairs 501-2000sf	\$200.00
Commercial - new, alterations/repairs 2001-5000sf	\$250.00
Commercial - new, alterations/repairs 5001-7000sf	\$400.00
Commercial-min. new construction review fee	\$100.00

HVAC Permits	
Gas, Oil or Alternative Fuel Furnace & Boiler	\$55.00 per unit -1st 150,000 BTU; \$18.00 per each addl 50,000 BTU; Max. \$850.00/unit
Air Conditioning, heat pumps, & split HVAC units, heating/cooling roof top units.	\$55.00 per unit - 1st 3 tons. +\$18.00 per each addl ton or 12,000 BTU. Max. \$850.00/unit
Fireplace and wood burning stove	\$55.00 per unit
Commercial/Industrial exhaust hoods & exhaust systems	\$160.00 per unit
Heating & A/C distribution systems	\$2.00/100 sf of conditioned space-\$55.00 min.

Electrical Permits			
Temporary electrical service - 1st 100A	\$30 ea. Add 100A \$20.00		Refrig, AC, air cooling or similar devices \$20.00/unit
Sub-service or feeder disconnect #8 and larger	\$10.00ea.		Motors \$1.00/hp \$5.00 ea. min.
Emergency wiring or repairing illegal/condemned	\$20.00		Area lt poles, footings for fixt or signs, post lanterns \$10.00 ea.
Receptacles / Switches - 120V - 20A or less	\$1.00 ea.		Lamp signs and outline lighting \$15.00 ea. Min.
220V - 20 and 30A	\$5.50ea.		Busways \$1.00 per ft.
over 30A	\$6.00ea.		Fuel dispensing pumps including LP and CNG \$25.00 ea.
Signaling Systems - Fire Alarm	\$20.00		X-ray or radiation equip, motion picture machine \$25.00 ea.
intercom; load mgmt	\$4.00ea.		Generators, Transformers \$0.50/kw \$25.00 ea. Min.
Heat or smoke detectors, horns, bells, pull stations	\$1.00 ea.		Indust. Elect furn, capacitor banks, reac-tors, sub-stat. \$25.00/unit \$0.50/kw
Fixtures: incandescent, LED	\$1.00 ea.		Failure to call for inspection, install and final \$75.00
Flourescent	\$1.50ea.		Min. permit fee \$60.00
Arc, merc, sod vapor, quartz, dimmer, time clocks	\$4.00ea.		Photovoltaic Systems \$50.00/inverter+\$5.00/panel
Electric heating	\$5.00 ea. Min/unit +\$0.50/kw		

Plumbing Permits	
Minor fixtures	\$12.00 ea.
Major fixtures	\$25.00ea.
Water distribution piping	\$50.00 (1st 100ft.) \$0.50 ea. Addl foot
Min. permit fee	\$60.00
Outside sewer (sanitary and/or storm)	\$50.00 - 1st 100 ft. \$0.50 ea. Addl foot
Inside sewer	\$40.00 - 1st 100 ft. \$0.50 ea. Addl foot
Water service/meter install	\$50.00 (1st 100ft.)
Cross connection inspection	\$40.00
Information call at location	Min. permit fee